

Westminster Presbyterian Church – Preschool

542 N. Buena Vista Street – Burbank, CA 91505 • (818) 841-3741

WEB-SITE: www.westpresburbank.org

2018-2019 REGISTRATION INFORMATION

REGISTRATION for **SUMMER & FALL** for our **RETURNING STUDENTS** begins on **MONDAY, JAN. 22, 2018.**

REGISTRATION for **NEW STUDENTS** begins on **MONDAY, FEBRUARY 5, 2018.**

REGISTRATION is for both SUMMER and FALL sessions. MORNING and AFTERNOON openings for all classes are filled on a **FIRST COME – FIRST SERVED** basis. As always, students currently enrolled have first priority. This includes current students as well as siblings.

... **CLASSROOM ASSIGNMENTS ARE BASED ON THE STUDENT'S DATE OF BIRTH** ...

FOR SUMMER SCHOOL & FALL REGISTRATION - please fill out the portions on the following pages that apply to your child's enrollment, and return it along with the appropriate *non-refundable* fee. **PLEASE ISSUE SEPARATE CHECKS FOR FALL & SUMMER sessions (one check for FALL - one check for SUMMER).**

Make checks payable to: Westminster Preschool.

2018/2019 FALL REGISTRATION FEE	
REGISTRATION FEES ARE NOT REFUNDABLE	
This fee is in addition to, and NOT to be deducted from, tuition.	
"RETURNING" STUDENTS Fall Registration Fee:	\$65.00 per child
"NEW" STUDENTS Fall Registration Fee:	*\$85.00 per child
<p><small>* To comply with the recently passed State Law that requires preschools to have on site EARTHQUAKE KITS for each child, the Registration Fee for NEW students will be \$65 plus \$20 (the price of the Earthquake Kit). The Earthquake Kit is a ONE TIME FEE, as the kit has a shelf life of five (5) years. We will store the Earthquake Kit with your child's name on it until Graduation or you leave the school – at which time you may take it with you.</small></p>	

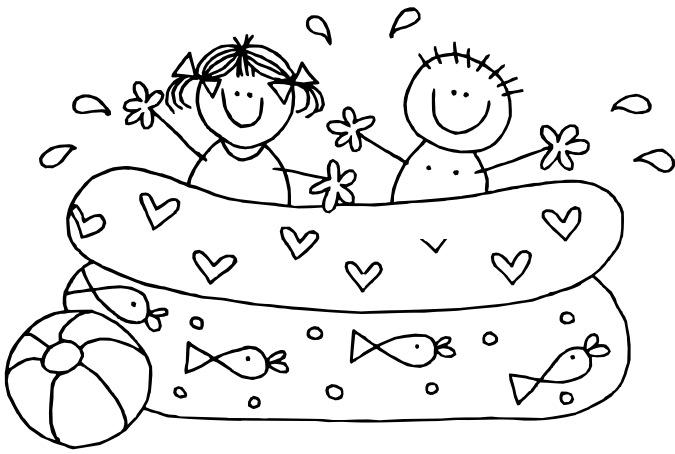
TUITION SCHEDULE FOR THE 2018/2019 SCHOOL YEAR		
a.m. –or- p.m. ---- per child		
2 – days per week (half day)	Tuesday/Thursday (T/Th)	\$260 per month
3 – days per week (half day)	Monday/Wednesday/Friday (M/W/F)	\$324 per month
3 – days per week (full day)	Monday/Wednesday/Friday (M/W/F)	\$604 per month
5 – days per week (half day)	Monday – through- Friday (M-F)	\$494 per month
5 – days per week (T/Th half days + M/W/F full days)	Tuesday/Thursday (half day) Monday/Wednesday/Friday (full day)	\$764 per month
FALL SESSION HOURS:		FIRST DAYS OF SCHOOL - Fall Session Tuesday, Sept. 4 -and- Wed., Sept. 5
A.M. SESSION: 9:00 A.M. TO 12 NOON		
P.M. SESSION: 12:30 P.M. TO 3:30 P.M.		
FULL DAYS (M/W/F) : 9 A.M. to 3:30 P.M.		

_____ I understand that Tuition is based on the tuition for the year, broken down into NINE MONTHLY PAYMENTS.
Initial here

_____ I understand that because tuition is broken down into nine monthly payments, December's tuition has been averaged into this amount. I will pay the full tuition for DECEMBER.
Initial here

_____ I understand that if my child is sick or I take him/her out of school on a leave of absence, I am still required to PAY THE FULL MONTHLY TUITION.
Initial here

_____ I understand that if I am **LATE** picking my child up from school, I will be charged a late fee of **\$1.00 per minute** that I am late picking my child up from Westminster Preschool.
Initial here



Summer – 2018 Registration Information

YEAR 2018 SUMMER TUITION and REGISTRATION FEE		
\$30 Registration Fee is NOT refundable and NOT to be deducted from tuition		
7 - weeks	TUITION	SUMMER REGISTRATION FEE
June 4 –thru- July 26	\$170.00 / two weeks (minimum of 2-weeks)	\$30.00 DUE at registration (do not deduct from tuition)
TIMES: 9 a.m. to 12 noon DAYS: Monday thru Thursday		
Seven (one week) sessions to choose from! We must ask that you attend for a minimum of two weeks (they do NOT have to be consecutive weeks!).		

initial here

I understand that the SUMMER TUITION for two sessions is REQUIRED, NOT REFUNDABLE, and is to be paid in advance -- due on or before MAY 21.

initial here

I understand tuition for additional weeks may be paid on the first day of each session.

initial here

I understand that the REGISTRATION FEE of \$30.00 is DUE upon registering my child.

initial here

I understand that the REGISTRATION FEE IS NOT REFUNDABLE.

APPLICATION FOR ENROLLMENT TO WESTMINSTER PRESCHOOL OF BURBANK

CHILD'S full name: _____ BOY GIRL
last name first name middle name

NICKNAME or name preference: _____ Birthdate: ___/___/___ Age: ___

Address: _____ City: _____ Zip: _____

BEST **e-mail** address to reach you: _____

PARENT name: _____ Home phone: () _____ Cell Phone: () _____

PARENT occupation: _____ Business Phone: () _____

Business address: _____ City: _____

PARENT name: _____ Home phone: () _____ Cell Phone: () _____

PARENT occupation: _____ Business phone: () _____

Business address: _____ City: _____

Are both parents living at home? _____ Child-care while parent(s) work? _____

ALTERNATE PERSON TO CALL IN EMERGENCY: Name: _____

Relationship to child: _____ PHONE: () _____ CELL PH: () _____

Your reason for wanting this child to have preschool experience: _____

What is your church affiliation, if any? _____

Summer Sessions: TUITION: \$170.00 PER 2-WEEK SESSION (due by MAY 22 – not refundable)
 \$85.00 per week thereafter.

SUMMER REGISTRATION FEE: \$30.00 due at registration (not to be deducted from tuition)
 Summer Registration fee is non-refundable.

SEVEN WEEKS OF SUMMER SCHOOL – JUNE 5 -thru- JULY 27, 2018
MUST register for a minimum of 2-weeks (weeks do NOT have to be consecutive)
 TIMES: 9 a.m. to 12 noon DAYS: Monday, Tuesday, Wednesday, Thursday

- | | |
|---|---|
| <input type="checkbox"/> WEEK 1: JUNE 4 - 7 | <input type="checkbox"/> WEEK 5: JULY 9 - 12 |
| <input type="checkbox"/> WEEK 2: JUNE 11 - 14 | <input type="checkbox"/> WEEK 6: JULY 16 - 19 |
| <input type="checkbox"/> WEEK 3: JUNE 18 - 21 | <input type="checkbox"/> WEEK 7: JULY 23 - 26 |
| <input type="checkbox"/> WEEK 4: JUNE 25 - 28 | |

Please check a *minimum* of two of the above weeks. (You may check 3, 4, 5, 6 or all 7 weeks if you wish!)

***SUMMER REGISTRATION FEE:** This fee is NOT to be deducted from the summer tuition, and is NOT refundable. This is a separate fee and is in addition to the tuition. It is a *one-time* Summer School Registration FEE,

SUMMER TUITION: The tuition for TWO SESSIONS is DUE on or before MAY 21, 2018. This is NOT REFUNDABLE. Any additional sessions may be paid on the first day of that session.

Fall Session Preschool for ages: 2½ to 5 years of age (must be potty trained)

Sept. 4 & 5, 2018 -thru- May 25, 2019 **REGISTRATION FEE: New: \$85.00 Returning: \$65.00

- Mon/Wed/Fri (A.M.) (9 am to 12 noon):** Desired starting date: _____
- Mon/Wed/Fri (P.M.) (12:30 – 3:30 p.m.):** Desired starting date: _____
- Tues/Thurs (A.M.) (9 a.m. to 12 noon):** Desired starting date: _____

****REGISTRATION FEE FOR 2018/2019 SCHOOL SESSION:** This FEE is NOT to be deducted from tuition, REGISTRATION FEES ARE NOT REFUNDABLE. \$ 65 is the REGISTRATION FEE, \$20 is the FEE for new student mandatory EARTHQUAKE KIT which has a shelf life of 5 years and is given to the student at graduation or upon leaving the school permanently. **The FIRST DAYS of school for the 2018/2019 Fall Session will be Tuesday, September 4 –and/or- Wednesday, September 5, 2018.**